



“Believing is Achieving”

Friday 8th November 2019

Dear Parents, Carers.

We are changing the way that we order free schools meal to give pupils a daily choice of meal rather than having to accept a meal that is selected by us.

If your child is eligible for free school meals, we now request that you access ParentPay and choose a meal for your child a week in advance. The ParentPay system can identify children eligible for free schools meals and you will not be asked for payment. If you do not book a free school meal for your child in advance your son or daughter will have to accept a meal selected by us.

Several of our pupils choose not to take up their free school meal entitlement and chose to go off site to purchase food or provide their own packed lunch. As a school we have to pay for every pupil who is entitled to a free school meal; this costs the school appropriately £460 per pupil, per year. You are able to opt out of free school meals and if you chose this option please let us know in writing. Please be aware that you have the right to opt back in at anytime

Kind regards

Stephen Pritchard-Jones

Mr. Stephen Pritchard-Jones

Head Teacher

Shepwell Short Stay School (medical, mental health, social & emotional, teenage pregnancy)

Shepwell Learning Centre/Alternative Specialist Provision (Key stages 3 & 4 autism)

Home & Hospital Tuition Services (Key stages 1 to 4)

Shepwell Outreach Service (autism, social & emotional support to mainstream schools and parents)

Chair of the South Walsall Cluster of Schools