

SHEPWELL SHORT STAY SCHOOL

Home & Hospital Tuition Services

Shepwell Learning Centre

Outreach Provision

**EARLY HELP OFFER
BOOKLET 2019-2020**

To be read in conjunction with the Shepwell Child Protection and Safeguarding Policy (September 2018)

Statement of Intent:

'To provide equal access to appropriate education for all children and young people with medical needs, including mental health & autism, keeping education alive in the pupil's life, maintaining progress and enabling them to achieve their potential'

Reviewed:	October 2019		
Next review:	September 2021		
		Diane Osborne	Chair of Management Committee
		S Pritchard-Jones	Head Teacher

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SHEPWELL universal support for all SHEPWELL pupils and families.

All Shepwell staff are available in a pastoral capacity however initial concerns should be addressed with Sharon Wilson (Inclusion & Welfare Lead), Stephen Pritchard-Jones (Headteacher) or Jayne Hoey (Early Help Lead). Shepwell staff may not have the answer but will try to find out the answer or sign-post parents/other professionals in the right direction.. Shepwell staff are available within office hours (8.30am – 4pm on weekdays during term-time).

- Shepwell general office number: 01902 632719 (to contact all staff).
- Stephen Pritchard-Jones (Headteacher) Direct line 01902 366429
- Sharon Wilson (Welfare and Inclusion Lead) Telephone option 2
- Lisa Southall (Home & Hospital Tuition Lead) Telephone option 3
- Jayne Hoey (Early Help Lead) Telephone option 4

SHEPWELL Personal Development Curriculum

(Many topics have been informed by pupil voice, parent voice, and pertinent topics in the local and national communities. Each year, the topics are adjusted to reflect the needs of the cohort and individuals within it)

SHEPWELL have combined PSHE (Personal Social Health Education), SRE (Sex and Relationships Education) and SMSC (Spiritual Moral Social and Cultural) Education and Careers Education, Advice and Guidance and called it the **Personal Development Curriculum**. The comprehensive Shepwell Personal Development curriculum covers many aspects of keeping young people safe, healthy, resilient and aware of the world around them so that they can make informed decisions. Where pupils have specific issues that need discussing or addressing we will make their Personal Development curriculum bespoke to them. Other specific topics helping pupils stay safe covered within the wellbeing curriculum include (age appropriate content):

Sex education: positive relationships, contraception help/advice/where to get further information. Fertility and the impact of STIs/drugs, legal consent age and the definition of informed consent.

Gender, identity and tolerance: preventing homophobic and transphobic bullying; preventing bullying of pupils from different types of families (e.g. same sex parents); avoiding anti-gay derogatory language; Gender identity - there isn't such thing as a typical girl or a typical boy. Understanding and acceptance of others different than us, including those with different religions.

Drugs: Alcohol, Smoking and illegal drugs.

Keeping Safe: Online safety (safe use of Facebook and internet); personal safety (out and about); How to respond to an emergency; Sexting - what is it, is it illegal and how to take control and stay safe. Appropriate assertiveness. How to stay safe from radicalisation and extremism, how to stay safe from teenage relationship abuse and other current safeguarding issues.

Emotional well-being: Where to go for help if you, your friend or family member is struggling with emotional well-being/mental health problems, what the signs are that someone is struggling, what makes you feel good; How to look after you own emotional well-being; Personal strength and self esteem; Stress management; more effective coping mechanisms

than self harming behaviours, suicide prevention and recognising that not everyone is happy all of the time.

Relationships: How to make and maintain positive friendship; family relationships; different types of families; abusive relationships (recognition of teenage relationship abuse and peer on peer abuse).

Healthy Living: Taking responsibility for managing your own health; importance of sleep; the main components of healthy living (diet, exercise and wellbeing); focus on breakfast; managing health and well-being when you are unwell (making sure you take your medicine when you should), have the right perspective, doing what you can do within the limitations of your health condition.

Home-school support

When a young person is due to return to their school, both parents and pupils may feel they need some specific support. Part of the role of Shepwell is to liaise with the home-school while pupils are with Shepwell. Schools have their own offer or early help as well as targeted support. Shepwell staff can speak to schools about support that might be needed or may help in whatever circumstance. Generally support required is discussed at pupil progress review/reintegration planning meetings held every 6 weeks.

Helping pupils know where to go for help if they need help.

Information on where pupils can get help is provided in their Pupil Handbooks and their safeguarding banner pens and includes:

Samaritans national contact: 08457 909090 (24 hours)

Walsall Samaritans (9am – 9pm) tel:01902 624000

Childline: 0800 1111

Self Harm support: Available to children and young people who self-harm, are thinking about self harming or are worried about someone who is self-harming:
<http://www.kaleidoscope.co.uk> tel: 0121 565 7818

YoungMinds www.youngminds.org.uk (web based support for young people and parents/carers) tel: 0808 8025544

PAPYRUS: www.papyrus-uk.org Provides confidential help and advice to prevent suicide in young people. HOPELineUK tel: 0800 0684141 Text:07786 209697

WSCB (Walsall Safeguarding Children's Board) website

Important information for parents and professionals across Walsall in relation to keeping children safe and avenues of support including early help options.

Online safety

All parents are given a copy of Digital Parenting when their child is dual registered with SHEPWELL.

<http://parentzone.org.uk/>

Parents have access to our online reporting tool 'tootoot'

NSPCC Helpline: 0808 800 5000

The Shepwell website, www.shepwell.co.uk has further information, guidance and links to other useful information and guidance in the Parental Information Section.

Online safety is a key part of the ongoing Personal Development Curriculum and IT curriculum for pupils.

Professionals Online Safety Helpline: helpline@saferinternet.org.uk
tel: 0844 381 4772

All Shepwell all staff undertake annual online safety e-learning. All staff agree to abide by the Walsall Council online safety protocol/acceptable use policy.

Sexting

Prevention: pupils are taught about the dangers and legal implications of sexting through the Personal Development Curriculum and IT lessons. Information for parents can be found on our website www.shepwell.co.uk

Further information can be found at:

<http://www.nspcc.org.uk/preventing-abuse/keeping-children-safe/sexting>
(NSPCC website).

Childnet: <http://www.childnet.com/young-people/secondary/hot-topics/sexting>

Booklet: 'So you got naked online' can be accessed at

<http://www.childnet.com/ufiles/So%20you%20got%20naked%20online.pdf>

Whistle blowing

If a member of Shepwell staff is concerned about the conduct or behaviour of another member of staff, visitor or volunteer, they are aware of the Shepwell Whistle Blowing Policy and to report it immediately to the Headteacher.

If the concern is about the Headteacher, then they will inform the Chair of Governors (Diane Osborne, 07709 321277).

Alternatively, staff can use the **NSPCC Whistle Blowing line: 0800 028 0285** or contact the Walsall LADO (Alan Hassall 01922 654040 mobile 07432 422205)

Shepwell link to the Walsall Child and Adolescent Mental Service (CAMHS).

Sarah Taylor is the Shepwell link worker from CAMHS. She is able to help with all aspects of well-being including support during transitions such as reintegration back to school, and how to manage exam anxiety.

Fran provides advice and guidance to Shepwell staff on how to support children and young people with complex mental health difficulties, and can undertake initial assessments and provide evidence to support a request for educational support from Shepwell. Fran is also able to feedback Shepwell concerns to CAMHS senior managers.

Stephen Pritchard-Jones (Headteacher) is also a member of the CAMHS Strategic Board representing Walsall Head teachers.

CAMHS

This fairly new facility houses a range of mental health services for children and young people in Walsall, including Child and Adolescent Mental Health Service (CAMHS), the Early Intervention in First Episode Psychosis Service and the Eating Disorders Service. It is also the Central England centre for the national Deaf Children, Young People and Family Service.

Opening times

Opening times for this service

Day

Monday 09:00 - 17:00

Tuesday 09:00 - 17:00

Wednesday 09:00 - 17:00

Thursday 09:00 - 17:00

Friday 09:00 - 17:00

Saturday Closed

Sunday Closed

Additional information

Several services are provided at Canalside, each with varying operational times: CAMHS: Monday - Thursday 9:00 - 17:00, Friday 8:30 - 16:30 Tier 3.5 CAMHS: Monday - Sunday 8:00 - 20:00 Early Intervention in Psychosis: Monday - Friday 9:00 - 17:00 (flexibility outside of these hours) Eating Disorders: Monday - Friday 8:00 - 16:00 (flexibility between 7:30 - 18:30)

CAMHS believe the most effective approach to supporting children and families involves health, social care and education working in partnership. This is a multi-agency and multi-disciplinary service specialising in the assessment and treatment of moderate to severe mental health difficulties that children and young people experience.

Early intervention services

The Early Intervention in Psychosis service offers younger people, aged between 14 and 35, with a recent diagnosis of psychosis, intensive interventions aimed at preventing relapse and hospital admission. We aim to promote less traumatic and stigmatising recovery whilst preventing further episodes of psychosis.

The team works with a variety of youth, community and health agencies to assist young people in accessing accommodation, financial support, education, training, work and specialist counselling services.

Eating disorders (outpatient)

This is a specialist service, provided across Dudley and Walsall, exclusively for people who have an eating disorder. In the absence of an eating disorder we are unable to provide services for clients suffering from obesity. However, we are able to advise alternative services.

Walsall Healthcare NHS Foundation Trust's specialist children's services:

Attention Deficit and Hyperactivity Disorder (ADHD) and Autism Spectrum Disorder (ASD)

Community nursing

Community paediatrics

Community team for people with a learning disability (CTPLD)

Continence assessment

Dietetics

Emotional wellbeing and mental health (CAMHS)

Looked after children (mental health only)

Occupational therapy

Physiotherapy

Speech and language therapy

Specialist school nursing

CAMHS consultation advice line (for professionals to call) tel: 0300 1111 022

The Manor Hospital's children's community services:

Community paediatrics

Children's community nursing

Children's physiotherapy

Child and adolescent bereavement service

WPH Counselling provide Emotional well-being and mental health services (including youth counselling). Our teenage counsellor is Kerry and she is at Shepwell on a weekly basis.

Mental health concerns

Referral to CAMHS (see above).

Referral to school nurses may be appropriate.

Emotional health work covered in Personal Development Curriculum.

Walsall commissioned youth counselling services:

WPH is a charitable organisation funded primarily by Walsall NHS Clinical Commissioning Group. They offer a specialist service relative to pregnancy (Walsall Pregnancy Help) and a general counselling service and educational service (WPH Counselling and Education Services). Their services are totally unbiased and are there to meet the needs of all, irrespective of age, gender, sexual orientation, creed, ability, or ethnicity. There is a ground floor counselling facility for disabled clients with external ramp access for wheelchair users and, within an adjoining building, there are disabled toilet facilities. There is also the availability of interpreters/BSL signers for non English speakers/deaf users. They are particularly proud of our teenage programme which addresses the specialist needs of this age group. They offer an emergency out of hours helpline which is popular with those wishing to maintain anonymity, and is widely used. Their education programme which addresses sexual health and teenage pregnancy was devised as a result of listening to that age group and focuses on issues that are relevant to them, at a level of understanding and vocabulary identified by themselves.

WPH counsellors are all professionally qualified and highly trained with qualifications ranging from a Diploma in Counselling to an MSc. in Counselling and Psychotherapy. The management committee, who are totally voluntary, consist of eight members from varying professional and ethnic backgrounds.

Telephone: 01922 649000

Email: wphcounselling@btconnect.com

Address: The Haven, 55 Upper Forster Street, Walsall, WS4 2AB

Bullying (including cyber-bullying)
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All Walsall schools including Shepwell are committed to tackling bullying. We want to know immediately if there are any issues with bullying at Shepwell so that it can be addressed. It could be that bullying is related to a child's home-school. Shepwell staff can contact the school if parents do not feel comfortable doing so. Shepwell can also offer bespoke lessons on anti-bullying for anyone who has suffered bullying to encourage behaviours that might avert it in the future (e.g. assertiveness) or to boost self-esteem.

In serious cases of bullying parents should contact the police; particularly if there are threats involved. In an emergency call 999.

Other sources of help and advice are: www.wscb.org.uk (Walsall Safeguarding children's board) and <http://www.bullying.co.uk>

Education about bullying is an integral part of the Shepwell Personal Development programme.

Parent can contact Shepwell directly using our online reporting tool called TOOTOOT or the Shepwell out of hours support line 07555345617.

We have a managing stress link on the Shepwell website www.shepwell.co.uk and this sign posts parents and pupils to various agencies.

Walsall Family Information Service (FIS)

Universal source of help for all families in Walsall:

Walsall Family Information Service (FIS) advisors give impartial information on **childcare, finances, parenting and education**. FIS are a useful source of information for parents and professionals. They support families, children and young people aged 0-19 years of age (25 for young people with additional needs) and professionals working with these families. They can help link parents up with other organisations that might be able to help or provide the information themselves.

Contact the FIS by emailing: walsallfis@walsall.gov.uk
Telephone: 01922 653383

Facebook: Walsall families in the KNOW

FIS also have a website which has a wealth of information to support many issues such as childcare and support for children with disabilities.

<http://www.mywalsall.org/fis/>

Walsall Local Offer

Services for children and young people in Walsall (aged 0-25) with special educational needs and disabilities.

<http://www.wcld.co.uk/kb5/walsall/asch/service.page?id=50mJfDR6Am4>

Walsall Early Help Support Service

The Early Help Support Service is for those working with children and families. They provide information, advice or guidance around:

- Early help assessment.

- Support to create a team around the family meeting (including finding out what other agencies may be involved with the child or family you are supporting).
- Access to services, interventions and training.

The Walsall vision is to make Walsall an "early help" place by helping families at the earliest point, improving children's and young people's life chances and reducing demand for specialist / crisis services.

Our vision is underpinned by a number of Early Help principles developed and agreed with partners.

Early Help:

1. Is everyone's business - at first point of contact, all agencies are committed to responding to the needs of families whether that need falls within their immediate area of expertise or not;
2. Is about empowerment - families are central to defining and addressing the problems they face and are equal partners in the process. The voice of the child will be sought at all stages with appropriate respect for age, development stage and levels of understanding;
3. Is about intervention at the earliest stage of identification and is inclusive for children and families of all ages from birth onwards.

Website: <http://www.mywalsall.org/walsallearlyhelp/>

Tel: 0300 555 2866 – option 1

Email: earlyhelpleadprofessional@Walsall.gov.uk

A phone call to discuss a possible referral is helpful before making a written referral. Shepwell actively refer to when appropriate.

Teams who can offer support as part of Early Help include Troubled Families Team and Family Intervention Project.

The Multi-Agency Safeguarding Hub (MASH)

The MASH team can advise on whether a family needs early help or whether they meet the threshold for statutory child protection.

Tel: 0300 555 2866

Email: wscb@walsall.gov.uk

Website: <http://wscb.org.uk/concerned-about-a-child/>

To make a referral to the MASH please use the multi-agency referral form

Drug concerns

Drugs education is covered in the Shepwell Personal Development curriculum as a preventative measure.

There are commissioned services in Walsall to support children and young people who are affected by the use of legal and illegal drugs, including alcohol.

Walsall's Mental Health Services work in partnership with a number of other agencies including the police, probation, housing needs, young persons projects, drug action team and others to try to ensure that support, advice and treatment is available.

If you have a mental illness and also have problems with substance misuse you may be referred to a Community Mental Health Team to support your mental health and Lantern House Community Drug and Alcohol Team who will work with you to address the substance misuse issues.

Drug and alcohol contacts

The Beacon is a borough-wide service to support the recovery of adults and young people who misuse drugs or alcohol. Our one-stop-shop enables people to make positive changes to their lives and supports families and carers affected by other people's substance misuse.

The Beacon provide drug and alcohol recovery services from the main hub (67 Bradford Street) and also in many other places within Walsall. The adult service works with people over the age of 18. They have a dedicated young person's team for those aged from 10 to 18, and also support the friends, families and carers of those affected by substance related issues.

The services include:

- Support and treatment to manage, reduce and stop alcohol and drug misuse
- Health care clinics at which our wellbeing nurses provide health care advice, screening and vaccinations for blood borne viruses, such as Hepatitis C. They also support people with many other health and wellbeing issues
- Needle exchange to ensure safe equipment and provide advice for injecting drug users

Support for Adults (18+)

To access services regarding the use of drugs or alcohol adults should access the friendly Entry Into Service (EIS) Team. **They do assessments Monday-Friday from 9am-4.00pm.** there's no need to pre-book or complete a referral form, people can just turn up. They can also accommodate those who work with evening appointments upon request.

Support for young people (10 - 18)

They offer a free and confidential service to 10-18 year olds (up to 25 with Special Educational Needs) who are using drugs or alcohol and live or go to school in the Walsall area.

They offer:

- Appointments at home, school or other community venues
- Specialist 1-2-1 harm reduction, advice and information
- Advice on health and wellbeing
- Personalised care plans
- Psychosocial interventions
- Targeted group work
- Links with Youth Justice Service
- Volunteer and Peer mentor programme
- Referrals to other support services
- Supporting young people affected by a parent or carers drug or alcohol use

N.B. If the YP is aged 13 or under, parental consent will be required in most cases.

T: 01922 669 840 (24 hr)

Although they are not an emergency service this number is staffed outside office hours for advice and guidance (please note calls are not free from mobiles).

E: thebeacon.walsall@cgl.org.uk

Child Sexual exploitation (CSE)
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National 24/7 CSE helpline launched for children and young people: call or text 116 000

A new helpline has been launched to enable children and young people to discuss any concerns relating to CSE for themselves or a friend at any time. The new helpline is open 24 hours, 365 days per year.

Any concerns that a child is being sexually exploited should be discussed with the DSL in the first instance. The CSE screening tool for professionals can be located on the NSCB website: <http://www.Walsallscb.org.uk/about-Walsall-safeguarding-children-board/publications/cse-assessment/> and should be completed if CSE suspected.

Clear information about CSE and warning signs can be found in the Walsall CSE Toolkit:

www.cms.walsall.gov.uk/cse_induction_pack_final-2.doc

Referrals should be made to Walsall MASH Team (see above).

Further information: National Working Group (Network tackling Child Sexual Exploitation) www.nationalworkinggroup.org and PACE UK (Parents Against Child Sexual Exploitation) www.paceuk.info

Information for parents on early warning signs, what to look out for and how to keep their child safe can be found on the Shepwell website www.shepwell.co.uk

Support for parents whose children have been sexually exploited can be accessed through the charity PACE (parents against child sexual exploitation)

Domestic violence/Inter-personal violence (IPV)

Sandwell Womens Aid

Domestic Violence (also known as domestic abuse) refers to any incident or pattern of incidents of controlling, coercive or threatening behaviour, violence or abuse between those aged 16 or over who are or have been intimate partners or family members regardless of gender or sexuality. Most reported incidents relate to women and girls but this is not always the case.

Domestic Violence can include, but is not limited to, the following types of abuse:

- Psychological
- Physical
- Sexual
- Financial
- Emotional

Controlling behaviour is a range of acts designed to make a person subordinate and/or dependent by isolating them from sources of support, exploiting their resources and capacities for personal gain, depriving them of the means needed for independence, resistance and escape and regulating their everyday behaviour. Coercive behaviour is an act or a pattern of acts of assault, threats, humiliation and intimidation or other abuse that is used to harm, punish, or frighten their victim. This definition, which is not a legal definition, includes so called 'honour' based violence, female genital mutilation (FGM) and forced marriage. Victims are not confined to one gender or ethnic group.

For more information on Domestic Violence please see below contacts and resources:

Domestic Violence Pathways - Children's Services	
Walsall's Multi Agency Screening Hub -	0300 555 2866
Police Emergencies - 999	
Black Country Women's Aid (weblink) -	01922 649569
National Domestic Violence Helpline (weblink) -	0808 2000247
Mens Advice Line (weblink) -	0808 8010327
Forced Marriage - Karma Nirvana (weblink) -	0500 5999247
Forced Marriage Unit (weblink) -	020 7008151
Respect Helpline (weblink) -	0808 802 4040
Rape Crisis (weblink) -	0808 8029999
Aven House	01922 746574
A safe refuge for women and children	

Homeless Families Unit	01922 653405
Walsall Victim Support Group	01922 644000
Help, emotional support and assistance on rape, sexual assault and other crimes	
Birmingham Women's Advice	0121 212 1881 & Information Centre
Birmingham Women's Aid	
General Enquires and Counselling	0121 685 8551
Help Line (usually between 10am & 5pm)	0121 685 8550
Women's Aid	0808 200 0247 National domestic Violence help line

If a child or young person is suspected of living at home with a domestically abusive parent or if a young person has domestic abuse in their own relationship then the usual procedures should be followed and a referral made to the MASH Team. The response will vary according to the age of the young person so that the appropriate agencies are involved.

Teenage relationship abuse

Pupils at Shepwell are taught about positive relationships in the Personal Development Curriculum.

All violence or suspected violence in teenage relationships should be reported to the MASH Team (see above).

Information for schools can be found in the ATL Publication:

<https://www.atl.org.uk/Images/relationship-abuse-between-young-people-information-for-schools-nov-13.pdf>

Fabricated and induced illness (FII)

<http://www.nhs.uk/Conditions/Fabricated-or-induced-illness> for information on behaviours and motivation behind FII.

Any professionals suspecting FII must contact the MASH and follow the Shepwell child protection procedures.

Private fostering

Walsall County council website information on private fostering.

<http://wlsccb.org.uk/concerned-about-a-child/private-fostering/>

A private fostering arrangement is essentially one that is made without the involvement of a local authority. Private fostering is defined in the Children Act 1989 and occurs when a child or young person under the age of 16 (under 18 if disabled) is cared for and provided with accommodation, for 28 days or more, by someone who is not their parent, guardian or a close relative. (Close relatives are defined as; step-parents, siblings, brothers or sisters of parents or grandparents).

Contact MASH to report private fostering arrangements.

Faith abuse

The [Walsall Safeguarding Adults Partnership Board website](#) has much more information on how we are working to keep adults safe in Walsall.

What is adult abuse?

Adult abuse can happen in many different ways. Abuse can be any of the following:

Physical abuse – hitting, kicking, slapping or giving too much medication or medication that is not necessary.

Sexual abuse – rape or sexual acts which the adult involved does not want or agree to.

Emotional abuse – controlling, intimidating or verbally abusing the adult involved.

Financial or material abuse – fraud, theft or misuse of property or finances.

Neglect – ignoring a person’s medical or physical care needs, or withholding basic needs such as food, medication and heating.

Discriminatory abuse – abuse motivated by prejudice, such as racism or sexism.

Institutional abuse – bad practice by large organisations (for example, offering little or no choice or following unfair regimes and practices).

Abuse can happen in many different places – the adult’s home, in hospital, in a residential or nursing home. It can happen once or it can happen over and over again. Anyone can be responsible for abuse, including partners, family members, friends, carers and care workers.

For more information on the adult protection procedures or the Walsall Adult Safeguarding Partnership Board, phone the Adult Safeguarding Unit on 0300 555 2922.

Who do I contact if I am concerned?

If you are concerned for yourself or someone you know, contact the Adult Safeguarding Unit. We will deal with your concerns sensitively and confidentially wherever possible.

Contact us
Adult Safeguarding Unit
Zone 2L
2nd Floor Civic Centre
Darwall Street
Walsall
WS1 1TP
Telephone 0300 555 2922
Fax 01922 653080

Email initialintake@walsall.gov.uk

In an emergency or out of office hours
You can contact the Adult Safeguarding Unit on Telephone 0300 555 2922
or you can contact
West Midlands Police
Green Lane
Walsall
West Midlands
WS2 8HL
Telephone 101/999

Also report your concerns to Shepwell safeguarding staff.

Female genital mutilation (FGM)

Female Genital Mutilation (FGM) comprises all procedures involving partial or total removal or the external female genitalia. FGM is illegal in the UK and as of October 2015 mandatory reporting commenced. If Shepwell staff or other professionals discover that an act FGM appears to have been carried out on a girl under 18 years old there is a statutory duty to report it to the police.

Read <http://www.nhs.uk/Conditions/female-genital-mutilation> for NHS information and signs of FGM. Any suspicion of FGM should be referred to the Police and social care.

Local information can be found at:

<http://wlsccb.org.uk/>

E-learning package- <http://www.fgmelearning.co.uk/> for interested staff or professionals (free home office e-learning)

All Shepwell staff have completed training.

Forced marriage

Information can be found at: <http://wlsqb.org.uk/workforce-development/guidance/>

UK Forced Marriage Unit fmua@fco.gov.uk , tel: 020 7008 0151

Call 999 (police) in an emergency.

www.gov.uk/stop-forced-marriage for information on Forced Marriage.

All SHEPWELL staff have completed the online home office training.

Please see 'Multi-Agency Practice Guidelines- Handling cases of Forced Marriage' for more information and detail: <https://www.gov.uk/forcedmarriage>

All staff must be aware of this, that is they may only have one chance to speak to a potential victim and thus they may only have one chance to save a life. This means that all practitioners working within statutory agencies need to be aware of their responsibilities and obligations when they come across forced marriage cases. If the victim is allowed to walk out of the door without support being offered, that one chance might be wasted.

Prevention - www.freedomcharity.org.uk The Freedom Charity (UK charity) have a helpline, text facility and app which can be downloaded to help to provide support and protection for victims of abuse, FGM or forced marriage. They can be contacted on tel: 0845 607 0133 or text **4freedom** to **88802** or go to the website to download the app from the app page.

Karma Nirvana - This organisation offers support, information and help with re-housing to victims of forced marriages, domestic violence and honour based crimes. It also offers a bi-lingual service. Phone confidential helpline: 01332 604098

Gangs and youth violence

Self-esteem & identity, law & order and considering impact of violence on communities is covered in the Personal Development and RE curriculums.

NSPCC helpline for adults concerned a young person maybe involved in gangs.

Tel: 0808 800 5000 (can be anonymous)

<https://www.nspcc.org.uk/preventing-abuse/keeping-children-safe/staying-safe-away-from-home/gangs-young-people/>

Gender-based violence/violence against women and girls (VAWG)

Home office policy document, 'Ending violence against women and girls. Strategy 2016-2020 (March 2016)'.

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/522166/VAWG_Strategy_FINAL_PUBLICATION_MASTER_vRB.PDF

FGM (Female Genital Mutilation) is violence against women and girls.

Walsall SARC (Sexual Assault Referral Centre): Tel: 0808 168 5698

<http://crisispoint.org.uk/>

Honour based violence (HBV)

The police have made it a high priority to help communities fight back to tackle both honour based violence and hate crime. The 'Honour Network Help line': 0800 5 999 247.

Local information from NSCB:

http://Walsallscb.proceduresonline.com/p_honor_based_viol.html

Screening toolkit:

http://Walsallscb.proceduresonline.com/p_honor_based_viol.html

Radicalisation and Extremism (PREVENT duty).

ALSO SEE SEPARATE PREVENT POLICY

As of 1 July 2015 duty in the Counter-terrorism and security act 2015 for specified authorities (including all schools) to have due regard to the need to prevent people being drawn in to terrorism.

The Shepwell SPOC is Sharon Wilson

Prevention: Shepwell teach traditional British values through the Personal Development and RE Curriculums, and through assembly themes: democracy, rule of law, respect for others, liberty, tolerance of those with different faiths and beliefs and promotion of 'Britishness'. Online safety is an important aspect of the curriculum to keep pupils safe from radicalisation. Pupils need to understand that radicalisation can be a form of grooming online and understand the notion of propaganda. They need to be taught to be discerning about what they read on the internet and the dangers of speaking to strangers online.

Shepwell also has a values based ethos which helps to support this work.

All of Shepwell staff have had training in how to spot the signs of radicalisation and extremism and when to refer to the Channel panels.

All teaching and admin staff and governors have completed the online Channel training.

Shepwell has a PREVENT risk assessment and action plan which is updated regularly.

Shepwell also seeks to equip parents with the knowledge of how to safeguard their children from radicalisation. Information for parents on what radicalisation is and signs to look out for can be found on the Shepwell website www.shewpwell.co.uk

Local contacts for reporting.

Bob Spencer is the Prevent Coordinator in Walsall and offers support and challenge in relation to the Prevent agenda. To contact Bob Spencer please call 01922 655970 or email robert.spencer@walsall.gov.uk and Niall Markham niall.markham@walsall.gov.uk

The Department for Education has set up a helpline for teachers who have questions and/or concerns about extremism.

Teachers can call: 0207 340 7264 or email: counter.extremism@education.gsi.gov.uk

Anti-Terrorist Hotline tel: 0800 789 321

The 'Advice on the Prevent duty' written by the Department for Education explains what governors and staff can do if they have any concerns relating to extremism. The Department for Education has also set up a telephone helpline (020 7340 7264) to enable people to raise concerns directly.

Concerns can also be raised by email to:
counter.extremism@education.gsi.gov.uk.

*If you see extremist or terrorist content online please report it via:
<https://www.gov.uk/report-terrorism>*

Trafficking

Trafficking can include a young person being moved across the same street to a different address for the purpose of exploitation. It doesn't have to include people, children or young people being moved great distances.

Local information from NSCB can be found at:
http://Walsallscb.proceduresonline.com/p_trafficked_ch.html

Children who run away or go missing

Shepwell staff to follow normal attendance procedures for Shepwell pupils.

Statutory guidance can be found at:
<http://media.education.gov.uk/assets/files/pdf/s/dcsf-00670-2009v2.pdf>

CME (Children missing education)

A child missing from education is a potential indicator of abuse or neglect. Keeping Children Safe in Education (2016) has further information on CME which has been read by all Shepwell staff.

Anyone concerned that a child is missing education (CME) can make a referral to Caroline Guest at Walsall County Council.

Shepwell advise the LA of all new dual registrations and when pupils leave the Shepwell roll to ensure that they do not go 'missing'.

Children Missing Education (CME) refers to 'any child of compulsory school age who is **not** registered at any formally approved education activity e.g. school, alternative provision, elective home education, **and** has been out of education provision for at least 4 weeks'. **CME** also includes those children who are **missing** (family whereabouts unknown), and are usually children who are registered on a school roll / alternative provision. This might be a child who is not at their last known address **and either**: has not taken up an allocated school place as expected, or has 10 or more days of continuous absence from school without explanation, or left school suddenly and the destination is unknown. It is the responsibility of the EIPT team, on behalf of the Local Authority (LA), to: Collate information on all reported cases of CME of statutory school aged children.

Statutory guidance can be found at:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/395138/Children_missing_education_Statutory_guidance_for_local_authorities.pdf